



JOB DESCRIPTION

Role: Students' Union Vice President

Area: Wellbeing

Responsible to: Students' Union Sabbatical Officer

Term: 12 months

How: The successful candidate will be selected as part of an election process

Key Responsibility: The Wellbeing Vice President focuses on issues affecting all aspects of non-academic student life, working with other officers to create positive change. You will represent students on issues relating to mental health support, healthy living, self-management, relationships and safeguarding and signpost accordingly.

Principle Duties:

- Be responsible for both organising, and supporting on wellbeing events
- Liaise with team members of the Students' Union Executive Committee (SUEC) to ensure the feedback loop is closed
- Liaise with Student Support, Wellbeing and Inclusion (SSW&I)
- Use student reps to collect feedback towards physical and mental wellbeing
- Encourage students to get involved with the SU
- Publicise who you are, how and when you will be available for contact (Set time in the SU office, Teams, Email etc)
- Work with the Sabbatical Officer to create agreed targets for the year
- Create relevant articles for the SU website
- Attend the Big Student Meetings (BSM) and respond to wellbeing actions raised

Skills and Attributes required:

- Good interpersonal and communication skills
- Team player, prepared to listen and understand
- Ability and confidence to express other students and apprentices' opinions
- Ability to deliver the SU experience and actively engage with fellow students to understand the needs of the current students