



JOB DESCRIPTION

Role: Students' Union Vice President

Area: Environment and Sustainability

Responsible to: Students' Union Sabbatical Officer

Term: 12 months

How: The successful candidate will be selected as part of an election process

Key Responsibility: The Environment and Sustainability Vice President is the main representative for all B&FC students and apprentices. You will provide a safe and supportive community for those interested in improving sustainability on campus and raising awareness of environmental matters.

Principle Duties:

- To support with the development of sustainability on campus.
- Liaise with team members of the Students' Union Executive Committee (SUEC) to ensure the feedback loop is closed
- Liaise with relevant B&FC Teams such as estates
- Use student representatives to gather feedback on relevant issues
- Enhance the student experience
- Encourage students and apprentices to get involved with the SU
- Publicise who you are, how and when you will be available for contact (Set time in the SU office, Teams, Email etc)
- Work with the Sabbatical Officer to agree on and set targets for the year
- Attend college committees relevant to your position
- Create articles for the SU website
- Attend the Big Student Meetings (BSM) and respond to any actions raised

Skills and Attributes required:

- Good interpersonal and communication skills
- Team player, prepared to listen and understand
- Ability and confidence to express other students' and apprentices' opinions
- Ability to deliver the SU experience and actively engage with fellow students and apprentices to understand the needs of the current student

